

NOTE BOOKING ENTERTAINMENT

**The following packet is a song request and event log that will help NOTE BOOKING ENTERTAINMENT best serve your event. Please fill out as completely as possible so that your favorite songs get played at the time you most want to hear them!*

Date of Wedding:

Married Couple to be announced as:

EXAMPLES: First Names Only; Mr & Mrs Smith; Mr & Mrs John Smith; Mr Smith & Ms Jones; John & Jane Smith

Partner 1:		Partner 2:	
Parents:		Parents:	

Special Announcements or Requests:

*Please write in the phonetic spelling of any difficult names:

Ceremony Location:

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Name of Officiant:

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Ceremony Music

Seating Music for Guests Arriving

**Typically a half hour of seating music plays while your guests are arriving and before the ceremony starts. NOTE: Vitamin String Quartet Mix consists of popular cover songs with elegant orchestra strings that guests really respond well to.*

Song Title:	Artist:

Ceremony

Segment:	Song Title:	Artist:
Processional		
Recessional		

Cocktail/Dinner Music

**Music during the Cocktail Hour and Dinner will be at a low volume so guests can have conversations while drinking/eating. Please choose from the mix collections below or simply provide your own playlist to NOTE BOOKING ENTERTAINMENT.*

Big Band: _____
(Frank Sinatra, Dean Martin,
Glen Miller, Duke Ellington)

Indie Rock: _____
(Various Artists)

Top 40: _____
(Various Artists)

Soft Rock: _____
(The Beatles, Beach Boys,
James Taylor, Cat Stevens)

Country: _____
(Various Artists)

Instrumental: _____
(Per Request)

Soul: _____
(Sam Cooke, Otis Redding,
Aretha Franklin)

Jazz: _____
(Billie Holiday, Louis Armstrong,
Miles Davis, etc.)

R&B: _____
(Various Artists)

Preferred Genres of Music

**Please check the types of music that best describe the atmosphere or vibe you are trying to create for your event. Keep in mind that it is good to have a variety of music to appeal to all of your guests. This will also help keep the party going!*

Oldies _____

Motown _____

Rock _____

Top 40 (Pop) _____

Disco/Funk _____

80s _____

90s _____

Hip-Hop _____

Country _____

R&B _____

Electronic _____

Indie _____

Other Genres (Optional): _____

Reception Timeline

**Along with playing all musical requests, NOTE BOOKING ENTERTAINMENT will also help run the overall course of the reception. The following form will give an order of events and keep the evening running smoothly. Please number in the order that you would like the following segments to occur. If you do not plan to have a particular event, write "N/A". If you would like an event not listed, please add it to the empty spaces. It is not necessary, but if you put the approximate times each portion should occur, it will be very helpful in lining up the schedule on your busy day!*

Order:	Event:	Time (approximate):	Song Title:	Artist:
	Introduction of Wedding Party			
	First Dance			
	Father/Daughter Dance			
	Mother/Son Dance			
	Blessing			
	Toast			
	Dinner			
	Speeches			
	Cake Cutting			
	Bouquet Toss			
	Garter Toss			
	Anniversary Dance			
	Last Dance/Song			

Song Requests

**If there are some obscure songs that the DJ may not be able to retrieve, you will be informed before the wedding. If this is the case, please list sources where the DJ may be able to get a hold of the specific track or alert the DJ if you will be bringing any of your own music and in what format.*

Once you have finalized all Song Requests (these can keep coming in up until a week before your wedding, but don't let it consume you!) please email final selections to:

NoteBookingEntertainment@gmail.com

Notes for the Wedding DJ

- **Is it OK to take song requests from guests?**

- **If a song is killing the dancefloor (and NOT in a good way!) can the DJ fade out the song, even if it is a request?**

- **Special Announcements**
(Reminders to sign the guestbook, check out the photo booth, etc.)

- **Shout outs**
(Example: "Can everyone please put their hands together for _____ who helped make this wedding possible?)

(Special anniversaries or mention of someone special who couldn't attend.)

- **Any additional information?**